



ROOFING & SIDING

APPLICANT NOTE

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. If employment is offered, it is strictly on an “at will” basis, which means that you may resign at any time, or Crown Roofing may terminate your employment at any time for no reason, or for any reason not prohibited by law. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating employment. All qualified applicants will receive consideration without discrimination because of sex, marital status, race, age, creed, national origin or the presence of disabilities. A felony conviction will not necessarily bar an applicant from employment. Affirmative action hiring may be requested by qualified applicants. Additional testing of job-related skills and for the presence of drugs on your body may be required prior to employment. After an offer of employment, and prior to reporting to work, you are required to submit to a medical review. Depending on company policy and the needs of the job, you will be required to complete a medical history form and may be required to be examined by a medical professional designated by the company.

Crown Roofing is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, veteran status, or any other legally protected status.

GENERAL INFORMATION

Name Social Security #
Address Home Phone
City, State, ZIP Work Phone
Emergency Contact Phone
Prior Address
Priority City, State, ZIP
Have you applied at Crown Roofing before? Yes No Who referred you to Crown Roofing?

AVAILABILITY

Position applied for: Requested rate of pay:
 Full Time Part Time Temporary Date available to work:

EDUCATION

Level of Education	Name of School	From Year To Year	Did you graduate	List Degrees
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other (Specify)			<input type="checkbox"/> Yes <input type="checkbox"/> No	

HISTORY/EXPERIENCE

Employer	Supervisor	From / To	Position / Pay Rate	List number of years of experience in:
Employer Name	Name	From	Position	Roofing _____
Address	Phone	To	Pay Rate	Siding _____
Windows _____				
Gutters _____				

List the jobs you held, duties performed, skilled used or learned, advancements or promotions while you worked at this company

Employer Name	Name	From	Position	Roofing _____
Address	Phone	To	Salary	Siding _____
Windows _____				
Gutters _____				

List the jobs you held, duties performed, skilled used or learned, advancements or promotions while you worked at this company

Employer Name	Name	From	Position	Roofing _____
Address	Phone	To	Salary	Siding _____
Windows _____				
Gutters _____				

List the jobs you held, duties performed, skilled used or learned, advancements or promotions while you worked at this company

IDENTIFICATION AND JOB SKILLS

Drivers License Number: State of Issue:

Is your license currently valid? Yes No

Type of License: Endorsements: Restrictions:

Moving violations in the last 3 years:

Do you have other skills, licenses, or certificates that are job-related?

Have you been given a job description or had the requirements of the job explained to you? Yes No

Do you understand these requirements? Yes No

Can you perform the requirements of the job with or without reasonable accommodation? Yes No

SECURITY

List all countries and states of residence of the past seven years:

Have you used another name or Social Security Number, other than those listed above? Yes No

If so, list all:

Have you been convicted of a felony and/or served time for a felony within the past seven years? Yes No

If so, please give details (incident, locations, change):

REFERENCE

Name	Address	Phone	Years Known	Relationship

CERTIFICATION, RELEASE AND ADR

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Crown Roofing to verify their accuracy and to obtain reference information on my work performance. I hereby release Crown Roofing from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of Crown Roofing. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at-will and that either I or Crown Roofing may terminate my employment at any time with or without notice or cause.

Signature

Date

Email Address